**New Parent Roadmap**

A Quick Guide to Barretts Elementary

1. **Starting School**
	1. Sneak a Peek – Meet you teacher in your child’s classroom and drop off supplies
	2. Breakfast / Lunch
		1. Students may bring lunch or purchase using their PIN.
			1. Parents may send checks to the office
			2. Parents may add funds using My School Bucks
				1. [www.myschoolbucks.com](http://www.myschoolbucks.com)
		2. Lunch menu is posted on [www.parkwayschools.net](http://www.parkwayschools.net)
	3. Before / After School Care
		1. Adventure Club – (314) 415-6020
	4. School Hours – 9:05 – 4:00
		1. No drop off before 8:50
		2. Kids are tardy after 9:05
2. **Annual School Events**
	1. Bobcat Dash Fun Run
		1. Fun run held during school hours where each student will raise money via their own personalized webpage
	2. General PTO Meetings
		1. Held in September, November, February and April
		2. All parents and teachers are invited to attend
	3. Field Day
		1. An outdoor games event during school hours
		2. Parent volunteers needed
	4. Fall and Spring Book Fair
		1. Occurs during parent teacher conference weeks
		2. Parent volunteers needed
	5. Principal Coffees
		1. Meet with the principal during school hours regarding a variety of topics
	6. Progressive Dinner and Trivia Night
		1. Parents only events
	7. Sign Up Parties
		1. Parents and students can purchase
		2. Held before or after school, evenings or weekends
		3. Parents, teachers, and PTO sponsor the events
	8. Barretts Blast
		1. End of year carnival for kids and parents
		2. Parent volunteers needed
	9. Special Days
		1. Teachers will communicate special days to students
		2. Classes often have special days as rewards
		3. Examples: wear Cardinals red for opening day, crazy hair day, pajama day, etc.
	10. Professional Development Days
		1. On the last Wednesday of the month, 2-hour late start for students
		2. Teachers and staff meet at this time
	11. Parent Teacher Conferences
		1. Held twice a year – October and March
		2. Sign up for appointment with teacher online
		3. Childcare may be available from volunteers
3. **School-Wide Volunteer Opportunities**
	1. Many opportunities to volunteer in the classroom throughout the year.
		1. Classroom teachers will have a complete list of activities at Open House.
	2. PTO maintains a MembershipToolkit link on the PTO webpage for a variety of committees and volunteer positions.
		1. Volunteer online or contact Brittany Caban, Volunteer Coordinator, at brittcaban@gmail.com
4. **School Spirit**
	1. Buddy Program
		1. Each Kindergartener is assigned to a third grade “buddy”
		2. Each 1st grader is assigned to a fourth grade “buddy”
		3. Each 2nd grader is assigned to a fifth grade “buddy”
	2. Clubs
		1. Girl Scouts / Cub Scouts
		2. Math Fact Scholars
	3. School Spirit clothes / class t-shirt
	4. Class parties
		1. Halloween party, Winter party, Valentine party
	5. Teacher Appreciation Week
		1. Children often bring a flower or card for teachers
5. **Communication**
	1. Principal’s Weekly Email Update
	2. Barretts Website (<https://www.parkwayschools.net/Page/9>)
		1. PTO webpage (<https://www.parkwayschools.net/Page/949>)
	3. Class / Teacher email, text, blog
	4. Parkway Schools app, Facebook, Twitter
	5. Robocall and text alerts for special messages or school closings
	6. Attendance Line
		1. (314) 415-6026 to report child sick or out of school
6. **Website and App Accounts**
	1. [www.parkwayschools.net](http://www.parkwayschools.net)
		1. Set up account to log in
			1. Requires email for activation code
		2. Infinite Campus – school district provides login ID
			1. Required for parents to complete / confirm family information
	2. [www.myschoolbucks.com](http://www.myschoolbucks.com)
		1. Add money to account for breakfast / lunch purchases
	3. Parkway Schools App
		1. May be downloaded on Apple or Android
		2. Mobile Infinite Campus
			1. Requires email to pkwy.parentlink.net
7. **Contacts**
	1. For technical issues – IC-portal@parkwayschools.net
	2. For general questions
		1. (314) 415-6000
		2. Barretts Elementary School, 1780 Carman Road, Ballwin, MO 63021

